

Exporting/Importing User Profiles

Why export user profiles?

- Provides a backup copy in a remote storage area that could be restored if the current profile becomes corrupt or the hard drive crashes, etc.
- Allows students to use speech recognition on more than one computer without recreating new profiles.
- Allows students to save and retrieve their profiles if a security software, such as Deep Freeze, reimages the hard drive each time it reboots.

How often should user files be exported to a remote storage?

- once a week is usually sufficient for students who primarily stay on the same computer and reimaging software is not enabled
- daily if students use a different computer every class period
- daily if reimaging security software is used when computers reboot
 - Colleges often require students to purchase a 256MB flash drive to export/import user files every day they are in class.

(NOTE: Before exporting, see document on *Reducing Size of Student Profiles*)

How do you export and import user profiles?

1. Always save user files before exporting (**NaturallySpeaking, Save User Files**)
2. **NaturallySpeaking, Manage Users, Advanced, Export.** Select the drive and folder you want to store your profile (Ex. H:/student files/John Jones) and then click OK. A “copy” of the latest saved version of your profile will be saved. (If you are repeating this process, a dialog box will appear asking if you want to overwrite the current user file. The answer is “**Yes.**”)
3. To **IMPORT** your speech profile, click or say **NaturallySpeaking, Manage Users, Advanced, Import.** Select the drive and folder where you stored your profile and click OK. (Note: You can not import a user profile if a file by the same name is currently open.)